



Illinois Public Health Institute

CONTACT:

✉ Alliance for Health Equity, ahel@iphionline.org
🌐 www.illinoismedicalrespite.org

PURPOSE:

The template below is designed to help medical respite programs introduce themselves to **community organizations** that serve people experiencing homelessness. Use this language to build awareness of medical respite, explore opportunities for collaboration, and discuss how medical respite services may complement existing programs and supports.

Dear {Name}

I'm reaching out to connect on opportunities to better support individuals experiencing homelessness as they recover after hospitalization.

Medical Respite Care provides short-term, post-acute care for people who are not well enough to recover without stable housing, offering a safe place to heal with access to medical care, behavioral health services, and care coordination.

Because recovery doesn't happen in isolation, we're looking to strengthen connections with community partners like [organization name] to better support continuity of care and long-term stability. Your work in [specific area: behavioral health, housing, lived experience advocacy] is a critical part of that continuum.

I would value the opportunity to learn more about your services and explore how we can better coordinate care, support transitions, and strengthen pathways for the individuals we both serve.

Would you be open to a brief conversation or identifying the right person to connect with?

Thank you for the work you do—we look forward to the possibility of collaborating.

Kind Regards,

Signature

Your Name

Your Email

Organization Website